

ICT-MIS Support Ticket

CHMSC-ICT-FO2



Republic of the Philippines
CARLOS HILADO MEMORIAL STATE COLLEGE
Information and Communication Technology
Talisay City, Negros Occidental

End-User Information

Name: LIGAYA E. FUENTES

Control Number: _____

Department: BAC Office

Date: May 24, 2021

Software Enhancement & Development

Website

- Add/Remove Content Add/Remove Features Add/Remove Page
 Others: (Please Specify) Publication of Request for Quotation

Software

- Fix error/bug Enhancement New IS User Training
 Back Up Database Install Existing IS IS Implementation Support
 Others: (Please Specify) _____

Details: (Optional): ADDENDUM BID SUPPLEMENT #7681208-I, TECHNICAL SPECIFICATIONS, SCHEDULES OF REQUIREMENTS, BILL OF QUANTITIES (CHMSC 21-033-0511-G). RFQ#21-107/7707856, RFQ #21-111/7707502, RFQ#21-107/7707856, RFQ# 21-110/7707007, RFQ# 21-105/7708110.

Completed by: _____ Date Completed: _____

Work Performed: _____

Diagnose: _____

Recommendation (Optional): _____

Requested by:

LIGAYA E. FUENTES
HEAD, BAC Secretariat

Received by:

ENGR. RUEL B. MALAPITAN
Date Received: 5/24/21

Approved by:

ENGR. RUEL B. MALAPITAN
ICT Director

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Friday, May 21, 2021 02:29 PM

Rowena Prado CHMSC

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Bid Supplement Abstract

Reference Number **7681208**

Title Procurement of Learning Management System Software for Faculty and Students Instructional use and University Hood Requirements for the Four (4) Campuses (2nd Publication)

Category Information Technology

Type Addendum

Bid Supplement No. 7681208-01

Title Addendum No. 1

Area of Delivery/Location Negros Occidental

Delivery Period/Contract Duration

Contact Person Rowena De la Vida Prado

Description Please see attached addendum and other documents.

Note: Click the document name to view the attachment.

Document Name	Document Type	Content	Format
Technical Specifications	Electronic	Specifications	Legal 8.5 x 14
Addendum No. 1	Electronic	Bid Bulletin	A4
Bill of Quantities (Revised)	Electronic	Supporting Documents	Legal 8.5 x 14
Schedule of Requirements (Revised)	Electronic	Supporting Documents	Legal 8.5 x 14

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Friday, May 21, 2021 02:29 PM

Rowena Prado **CHMSC**

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Bid Supplement

Reference Number 7681208

Title Procurement of Learning Management System Software for Faculty and Students Instructional use and University Hood Requirements for the Four (4) Campuses (2nd Publication)

Category Information Technology

	Bid Supplement No.	Title	Type	Published
1	7681208-01	Addendum No. 1	Addendum	21/05/2021

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Section VII. Technical Specifications

Item	Specification	Statement of Compliance
		<p>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a.2) and/or GCC Clause 2.1(a.2).</p>
1	<p>LEARNING MANAGEMENT SYSTEM SOFTWARE</p> <p>Globally recognized Online Learning Management System with the following features:</p> <p>Communication</p> <ol style="list-style-type: none"> 1. Private messaging 2. Group messaging 3. Classroom Forums <p>Grading System</p> <ol style="list-style-type: none"> 1. Customizable grade categories 2. Peer Assessment 3. Assess Offline/Online Graded/Ungraded activities 4. View grade summary per course per term 5. View all final grades per term 6. Export grades <p>Course Management</p> <ol style="list-style-type: none"> 1. Upload lecture materials with timed visibility 2. Link lesson to an external resource 3. Create announcements 4. Create assessments with timed visibility 5. Student grouping 6. Calendar of Activities 7. Duplicate course without student data 8. Archive course <p>Attendance</p> <ol style="list-style-type: none"> 1. Record student attendance 2. Export attendance 	

	Analytics	
	1. Simple Assessments	
	2. Question Banks	
	3. Number of concurrent users on an hourly basis	
	Access	
	1. Desktop (Windows, macOS, Linux, etc) using an app or web browser. The desktop view should be designed to be used with a mouse and keyboard.	
	2. Mobile device (smartphone, tablet, etc) using an app or web browser. The mobile device view should be designed for touch screen.	
	Data Privacy and Security	
	1. Compliance to Data Privacy Act	
	2. Include SSL Certificate site-wide	
	Cloud Hosted with at least 99% uptime guarantee	
	Support	
	1. 24/7 system support & monitoring	
	2. Support Tracking via online ticketing, email, and/or phone	
	3. Ownership, Management and Technical support	
	1. Management of content and usage shall be the responsibility of CHMSC	
	2. Technical support on hosting, software glitches and data shall be the responsibility of the service provider within the duration of the contract	
	Deliver Training Modules of the following topics:	
	Administration of the LMS (Admin/Staff)	
	Content Creation of the LMS (Teachers)	
	Other topics for online learning such as but not limited to	
	1. Instructional Design	
	2. Online and Blended Learning Models	
	3. Online Assessment	
	Training Plan	
	Submit at least 2 training plans:	
	1. At least 1 training plan from a previously conducted project within the last 5 years	
	2. Proposed training plan	
	Training Plan should list, in detail, the following	
	1. Title of Topic	
	2. Speaker Profile per Topic	
	Duration per Training	
	Date Conducted per Training (for previously conducted training)	
	Number of attendees per Training (for previously conducted training)	
	Project or Client of Training (for previously conducted training)	
	Deployment Plan	
	Submit at least 2 deployment plans:	
	1. At least 1 deployment plan previously conducted within the last 5 years	
	2. Proposed deployment plan	
	Deployment Plan should list, in detail, the following	
	1. All the steps needed to deploy the online learning management system	
	2. The information required from the client	

3. Activities per step (ex: registration of cloud hosting, customizing the look, testing the mobile app, etc)	
Proposed Sustainability Plan	
Identify which resources will be transferred to CHMSC when the service ends. Example, but not limited to:	
1. Software (administrator credentials)	
2. Hosting (cloud and database administrator credentials)	
3. Data	
Identify which trainings will be conducted for future administrators	
1. Software Configuration and Updates	
2. Database Configuration	
3. Hosting Configuration	
NOTE: Subscription Fee	
For 1st Month of Subscription - 45% of the Contract Amount	
For Succeeding Months (11 Months) - 5% per month (5% x 11 Months = 55%)	
-x-x-x-x-x-x-x-x-x-x-nothing follows-x-x-x-x-x-x-x-x-x-x-x	
TOTAL ABC = Php 7,260,000.00	
PR # 21-109-0319 03-19-2021/R. Malapitan	
Income 042-164-21-03 03-17-2021	

Section VI. Schedules of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item	Description	Quantity	Total	Delivered,
1	LEARNING MANAGEMENT SYSTEM SOFTWARE	1	1	
	Globally recognized Online Learning Management System with the following features:			
	Communication			
	1. Private messaging			
	2. Group messaging			
	3. Classroom Forums			
	Grading System			
	1. Customizable grade categories			
	2. Peer Assessment			
	3. Assess Offline/Online Graded/Ungraded activities			
	4. View grade summary per course per term			
	5. View all final grades per term			
	6. Export grades			
	Course Management			
	1. Upload lecture materials with timed visibility			
	2. Link lesson to an external resource			
	3. Create announcements			
	4. Create assessments with timed visibility			
	5. Student grouping			
	6. Calendar of Activities			
	7. Duplicate course without student data			
	8. Archive course			
	Attendance			
	1. Record student attendance			
	2. Export attendance			
	Analytics			
	1. Simple Assessments			
	2. Question Banks			
	3. Number of concurrent users on an hourly basis			
	Access			
	1. Desktop (Windows, macOS, Linux, etc) using an app or web browser. The desktop view should be designed to be used with a mouse and keyboard.			
	2. Mobile device (smartphone, tablet, etc) using an app or web browser. The mobile device view should be designed for touch screen.			
	Data Privacy and Security			
	1. Compliance to Data Privacy Act			
	2. Include SSL Certificate site-wide			
	Cloud Hosted with at least 99% uptime guarantee			
	Support			
	1. 24/7 system support & monitoring			
	2. Support Tracking via online ticketing, email, and/or phone			
	3. Ownership, Management and Technical support			
	1. Management of content and usage shall be the responsibility of CHMSC			
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**CARLOS HILADO MEMORIAL STATE COLLEGE
BIDS AND AWARDS COMMITTEE**

Talisay City, Negros Occidental
Telefax No.: (034) 712-8404

Project Reference No: **CHMSC 21-033-0511-G**
Name of the Project: **PROCUREMENT OF LEARNING MANAGEMENT SYSTEM SOFTWARE FOR FACULTY AND STUDENTS INSTRUCTIONAL USE AND UNIVERSITY HOOD REQUIREMENTS (2ND PUBLICATION)**
Location of the Project: **FOUR (4) CAMPUSES**

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BILL OF QUANTITIES

Item No.	Qty	Unit	ARTICLES and DESCRIPTION	Unit Price	Total Price
1	1	set	LEARNING MANAGEMENT SYSTEM SOFTWARE		
			Globally recognized Online Learning Management System with the following features:		
			Communication		
			1. Private messaging		
			2. Group messaging		
			3. Classroom Forums		
			Grading System		
			1. Customizable grade categories		
			2. Peer Assessment		
			3. Assess Offline/Online Graded/Ungraded activities		
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			7. Duplicate course without student data		
			8. Archive course		
			Attendance		
			1. Record student attendance		
			2. Export attendance		
			Analytics		
			1. Simple Assessments		
			2. Question Banks		
			3. Number of concurrent users on an hourly basis		
			Access		
			1. Desktop (Windows, macOS, Linux, etc) using an app or web browser. The desktop view should be designed to be used with a mouse and keyboard.		

Signature of Bidder
Name of Firm
Date



CARLOS HILADO MEMORIAL STATE COLLEGE

BIDS AND AWARDS COMMITTEE

Talisay City, Negros Occidental

Telefax No.: (034) 712-8404

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BILL OF QUANTITIES

Item No.	Qty	Unit	ARTICLES and DESCRIPTION	Unit Price	Total Price
			2. Mobile device (smartphone, tablet, etc) using an app or web browser. The mobile device view should be designed for touch screen.		
			Data Privacy and Security		
			1. Compliance to Data Privacy Act		
			2. Include SSL Certificate site-wide		
			Cloud Hosted with at least 99% uptime guarantee		
			Support		
			1. 24/7 system support & monitoring		
			2. Support Tracking via online ticketing, email, and/or phone		
			3. Ownership, Management and Technical support		
			1. Management of content and usage shall be the responsibility of CHMSC		
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			Training Plan		
			Submit at least 2 training plans:		
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			1. Title of Topic		
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Signature of Bidder
 Name of Firm
 Date

